



**RENEWAL OF TENANT REPRESENTATION AGREEMENT**  
For Individuals Seeking to Acquire a Leasehold or Fee Interest in Property

Prepared by: Agent \_\_\_\_\_  
Broker \_\_\_\_\_

Phone \_\_\_\_\_  
Email \_\_\_\_\_

**NOTE:** This form is used by a commercial broker when presently retained under a Tenant Representation Agreement by individuals seeking to acquire a leasehold or fee interest in property, to renew the period of representation.

**DATE:** \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, California.  
*Items left blank or unchecked are not applicable.*

**FACTS:**

1. This is a renewal of the Tenant Representation Agreement
  - 1.1 dated \_\_\_\_\_, 20\_\_\_\_, at \_\_\_\_\_, California,
  - 1.2 entered into by \_\_\_\_\_, as Tenant,
  - 1.3 and \_\_\_\_\_, as Broker,
  - 1.4 regarding real estate services necessary for Tenant's acquisition of a leasehold or fee interest in property referred to as \_\_\_\_\_.

2. The Tenant Representation Agreement is modified as follows:

2.1 The retainer period is renewed for the period beginning on the date this renewal is signed and terminating on \_\_\_\_\_, 20\_\_\_\_, a renewal period no greater than three months.

2.2 This renewal of the Tenant Representation Agreement is further modified as follows:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

2.3 This renewal incorporates all the provisions in the Tenant Representation Agreement, subject to the above modifications.

**I agree to employ Broker on the terms stated above.**

See attached Signature Page Addendum. [RPI Form 251]  
Date: \_\_\_\_\_, 20\_\_\_\_  
Tenant's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Tenant's Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_

**I agree to render services on the terms stated above.**

Date: \_\_\_\_\_, 20\_\_\_\_  
Broker's Name: \_\_\_\_\_  
Broker's DRE #: \_\_\_\_\_  
Agent's Name: \_\_\_\_\_  
Agent's DRE #: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
Email: \_\_\_\_\_