«Company\_Name»  
«Company\_Address»

«Date»

«Recipient\_name»  
«Recipient\_name»

RE: Your property at «Site\_address», «City», «State» «Zip»

Dear «Recipient\_name»,

Hello, my name is «Agent\_Name», and I am a real estate agent who specializes in representing sellers of residential investment properties that are currently renter-occupied.

With rental vacancies at historic lows, investors are looking to jump into the rental market, making today an excellent time to list your property. I’d love to go over the specifics of what I can do to guide you through an expedient and profitable sale.

Please contact me at your convenience.

«Agent\_Name»  
«License\_»  
«Agent\_phone»  
«Agent\_email»  
«Agent\_website»