«Company\_Name»  
  
,

Dear :

My name is and I am a real estate agent specializing in «Office\_Retail\_Industrial\_Rental» commercial properties in your area. I am contacting you regarding your property at .

I represent investors interested in expanding their reach into the commercial property market in «Region\_Area». Your property is an excellent candidate for my investors seeking opportunities in the «Office\_Retail\_Industrial\_Rental» sector.

My expertise in «Office\_Retail\_Industrial\_Rental» listings means I can work with you to facilitate a sale of your property which satisfies your business needs.

Please contact me to discuss further your specific needs for the sale of your commercial property.

I look forward to hearing from you soon!

Sincerely,