



EXERCISE OF OPTION TO RENEW/EXTEND LEASE

Prepared by: Agent _____
Broker _____

Phone _____
Email _____

NOTE: This form is used by a tenant or their agent when they have been given the option to renew or extend their lease on the expiration of its term, to inform the landlord of the tenant's intent to exercise the renewal/extension option on its terms and conditions, without qualification or equivocation.

DATE: _____, 20_____, at _____, California.
Items left blank or unchecked are not applicable.

FACTS:

1. A lease agreement dated _____, 20_____, at _____, California,
 - 1.1 entered into by _____, as the Landlord,
 - 1.2 and _____, as the Tenant,
 - 1.3 recorded _____, as Instrument No. _____, in _____ County, California,
 - 1.4 regarding real estate referred to as _____

 - 1.5 provides for the renewal or extension of its term, or is subject to an option to renew or extend this lease granted by Landlord and dated _____, 20_____.

NOTICE TO LANDLORD:

2. Tenant hereby elects to exercise the option to renew or extend the term of this lease following expiration of the current lease term for the additional period and on the conditions stated in the option.
3. Landlord is hereby requested to respond in writing to Tenant regarding any further actions necessary on the part of Tenant to exercise this renewal/extension option, or implement this election to exercise the option, and result in a binding agreement for the additional term.
4. _____

See attached Signature Page Addendum. [RPI Form 251]
 Date: _____, 20_____
 Tenant: _____

 Signature: _____
 Title: _____
 Address: _____

 Phone: _____
 Cell: _____
 Email: _____