

WORK AUTHORIZATION

NOTE: This form is used by an agent when authorized by a seller, buyer or landlord as their agent, to contract for repairs, maintenance or improvements to their property.

DATE: _____, 20_____, at _____, California.
Items left blank or unchecked are not applicable.

1. FACTS:

1.1 This is an addendum to the following:

- Seller's Listing Agreement [See **RPI** Form 102]
- Exclusive Authorization to Lease Property [See **RPI** Form 110]
- Buyer's Listing Agreement [See **RPI** Form 103]
- Property Management Agreement [See **RPI** Form 509]

1.2 dated _____, 20 _____, at _____, California,

1.3 entered into by _____, as the Broker,
and _____, as the Client,

1.4 regarding real estate referred to as _____
_____.

2. AUTHORIZATION:

2.1 Client authorizes Broker to act as their agent and contract for the following repairs, improvements or maintenance to the real estate.

a. Repairs/replacements/maintenance needed: _____

b. Estimated cost \$_____.

2.2 Client agrees to pay all repairs and improvements contracted for on their behalf.

- a. All bills for repair work will be sent directly to Client.
- b. Client will advance \$_____ to Broker to be deposited into their trust account to be used to pay for the above described repairs.
- c. Broker will be reimbursed by Client at close of escrow or cancellation of the above mentioned agreement for all sums spent on Client's behalf, in addition to any fee due Broker.

2.3 Client is aware the "estimated cost" for the repairs is not guaranteed. Actual costs may be higher.

2.4 Broker is authorized to contract for other necessary repairs as long as additional costs do not exceed \$_____. Additional repair costs in excess of this amount must be approved by Client.

2.5 Other _____

I agree to render services on the terms stated above.

Date: _____, 20_____
Broker: _____ CalBRE #: _____

Signature: _____
Agent: _____ CalBRE #: _____

Signature: _____
Phone: _____ Cell: _____
Email: _____

I agree to the terms stated above.

Date: _____, 20_____
Client: _____

Signature: _____
Client: _____

Signature: _____
Phone: _____ Cell: _____
Email: _____