

Extra Information  
(delete if not needed)

**Your Name**

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1. Check ceiling fans. Ceiling fans should be dusted and cleaned every season. Doing this can prevent indoor allergies from acting up, and can even help save energy! Try this tip to save money on heating bills: reverse the fan direction so that it turns clockwise. This pulls the warm air from the ceiling down to living spaces. Be sure to reverse directions again once the weather turns warm.
2. Seal windows and doors. Doors, but especially windows, need to be resealed every few years. Inspect the caulking along the windows’ edges, looking for gaps or cracks. Then, re-apply caulking to windows or weather-stripping to doors to keep warm air in and cool air out.
3. Check behind appliances. To extend the longevity of major appliances like laundry machines and refrigerators, clean behind these appliances regularly. Dust settles on refrigerator coils, causing them to run inefficiently. Use a refrigerator-coil brush to clean this off. For dryers, clean out the exhaust vent a couple times a year to keep it running smoothly.
4. Clean out closets. The end of a season is a great time to go through closets for potential give-away items. When you find winter clothing you didn’t wear this year, give it away and make space for next season’s items.
5. Brighten indoor spaces. When it’s gray outside, the right indoor lighting can lighten any mood. Try switching out standard incandescent bulbs for bulbs that provide cooler, “natural” light. Whenever buying new bulbs, opt for Energy Star rated bulbs. Even if it’s a larger upfront investment, over time the bulb will last longer and save you money on your utility bill.

Thinking of selling? I’d love to help you get your home ready to sell and find your next home. Give me a call!

Five easy winter maintenance projects

Maintain your home in all seasons — check off these indoor projects while it’s too cold to complete outdoor home maintenance: