«Recipient\_Address»  
«City», «State» «Zip»

**Re: Your property at «Site\_Address», «Site\_City», «Site\_State»**

«Greeting»,

My name is «Agent\_Name» and I am a real estate . I’m writing you today regarding your property at **«Site\_Address»**.

I represent a local investor. Your property will be a perfect addition to their long-term investment goals. They are interested in purchasing your property at a time and on terms that meet your long-term goals as well.

If you’ve considered selling, give me a call. We’re fair, flexible, respectful and confident we can make sales arrangements that work for you — even if you have a negative equity situation.

My client buys properties in any condition — “as-is.” No repairs or termite clearance are required for closing. If your property is rented, we’ll honor any existing agreements you have with your tenants.

We’ll handle all the paperwork, and work directly with you.

If you’re not thinking about selling now, please keep our information on hand. I’d be more than happy to provide you with a free home value estimate or discuss a sale with you in the future.

Thank you for your time — I hope to hear from you soon!

Best regards,

«Agent\_Name»

«License»

«Agent\_Email»

«Agent\_Phone»

«Agent\_Website»