

**NOTICE OF RIGHT TO RECLAIM PERSONAL PROPERTY**

To Residential Tenant After Termination of Tenancy

**NOTE:** This form is used by a residential property manager or landlord when a tenant has vacated the premises and left personal property behind, to advise the tenant the personal property will be discarded if not reclaimed by the tenant by paying the cost of removal and storage.

**DATE:** \_\_\_\_\_, 20\_\_\_\_\_, at \_\_\_\_\_, California,

**TO FORMER TENANT:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

*Items left blank or unchecked are not applicable.*

**FACTS:**

1. You were a Tenant under a rental or lease agreement

1.1 dated \_\_\_\_\_, at \_\_\_\_\_, California,

1.2 entered into by \_\_\_\_\_, as the Tenant,

1.3 and \_\_\_\_\_, as the Landlord,

1.4 regarding real estate referred to as \_\_\_\_\_

**NOTICE:**

2. When you vacated the premises referenced above on \_\_\_\_\_, 20\_\_\_\_\_, the following personal property remained \_\_\_\_\_

3. You may claim the personal property at \_\_\_\_\_

4. **YOU MAY AVOID DISPOSAL OF PERSONAL PROPERTY** by doing the following before expiration of this notice:

4.1 Pay the reasonable cost of removal and storage of all the personal property [See RPI Form 582-1]; **AND**

4.2 Take possession of the personal property.

5. This notice expires unless you respond by \_\_\_\_\_, 20\_\_\_\_\_, which date is at least 15 days after this notice was personally served, or 18 days after this notice was sent by first class mail, postage prepaid, or emailed.

6. You may minimize the cost of storage if you claim your personal property by:

*(Date not less than two days after Tenant vacated premises)*

7. **The personal property to be claimed or disposed of is valued as:**

7.1  Worth more than \$700. If you fail to reclaim the property, it will be sold at a public sale after published notice of the sale. You have the right to bid on the property at this sale. After the property is sold and the cost of storage, advertising and sale are deducted, the remaining money will be handed to the county. You may claim the remaining money within one year after the county receives the money.

7.2  Worth less than \$700. This property is believed to be worth less than \$700. Therefore, it may be kept, sold or destroyed without further notice if you fail to reclaim it prior to expiration of this notice.

**This statement is true correct.**

Date: \_\_\_\_\_, 20\_\_\_\_\_

Landlord/Agent: \_\_\_\_\_ CalBRE #: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_