



# TRUST FUND BANK ACCOUNT RECONCILIATION

(DRE 856)

Prepared by: Agent \_\_\_\_\_ Phone \_\_\_\_\_  
Broker \_\_\_\_\_ Email \_\_\_\_\_

REPORT DATE (DATE QUARTER ENDED) : \_\_\_\_\_

## GENERAL INFORMATION

- Complete *one* form for *each* trust fund bank account.
- Attach this form and copy of the corresponding bank statement to Trust Fund Status Report (RE 855).
- Refer to mailing instructions on RE 855.

NAME OF BROKER	REAL ESTATE ID#

NAME OF BANK

ACCOUNT NAME	ACCOUNT NUMBER

BANK BUSINESS ADDRESS (STREET, CITY, STATE, ZIP CODE)

REPORT PERIOD	DATE QUARTER ENDED (MM/DD/YY)
<input type="checkbox"/> FIRST QUARTER <input type="checkbox"/> SECOND QUARTER <input type="checkbox"/> THIRD QUARTER	

## BANK ACCOUNT RECONCILIATION

1. **Account Balance** as of \_\_\_\_\_ (*per appended bank statement*). ..... \$ \_\_\_\_\_

**Plus:** Deposits in transit (deposits made through end of fiscal quarter not reflected in bank statement). ..... + \_\_\_\_\_

Number of deposits in transit: ..... \_\_\_\_\_

**Less:** Outstanding (uncleared) checks (checks issued through end of fiscal quarter not reflected in bank statement)..... - \_\_\_\_\_

Number of outstanding checks: ..... \_\_\_\_\_

2. **SubTotal:** ..... \_\_\_\_\_

3. **Other Adjustments (describe)**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. **Adjusted Trust Fund Bank Account Balance** (*as of end of the report quarter*) ..... \$                     

5. The balance on line #4  *agreed*  *did not agree* with the balance reflected in the broker's records. Attach explanation if different.